

Application for

**Visa: Entrance and stay up to 90 days (Visa C) & up to 180 days (Visa D)**  
**Requirements**

<input type="checkbox"/>	APPLICATION FORM completed and signed <ul style="list-style-type: none"> <li><u>Attention:</u> The form must be signed in front of the case officer at the Austrian Embassy.</li> </ul>
<input type="checkbox"/>	ONE (1) PASSPORT PICTURES IN COLOR <b>PLEASE NOTE</b> <a href="http://www.passbildkriterien.at">www.passbildkriterien.at</a> <ul style="list-style-type: none"> <li>Biometric, 35 x 45 mm, light afterimage, not older than 6 months</li> </ul>
<input type="checkbox"/>	APPLICANT'S ORIGINAL PASSPORT <ul style="list-style-type: none"> <li>Must be valid for at least three months after the date of departure from Austria or the Schengen zone</li> <li>Must provide at least two empty pages</li> <li>The first issue date must not be more than 10 years ago</li> </ul>
<input type="checkbox"/>	COPY OF PASSPORT and all records of any previous entries or visas for Europe until now (if applicable)
<input type="checkbox"/>	CERTIFICATE OF RESIDENCE <ul style="list-style-type: none"> <li>Electricity, water or telephone bill (not older than three months)</li> </ul>
<input type="checkbox"/>	ORIGINAL RESIDENCE PERMIT, if the applicant is not a citizen of the country where he/she lives (in Mexico: "residente temporal" or "residente permanente").
<input type="checkbox"/>	TRAVEL ITINERARY/AIRLINE RESERVATION for entire journey
<input type="checkbox"/>	PROOF OF TRAVEL INSURANCE OR HELATH/ACCIDENT INSURANCE <b>PLEASE NOTE</b> Information sheet „Travel insurance“ <ul style="list-style-type: none"> <li>No deductible</li> <li>Amount of coverage minimum 30.000,00 Euro</li> <li>Coverage in all Schengen countries</li> <li>Coverage during the whole visa duration (plus 15 days after departure is recommended)</li> <li><u>Attention:</u> Insurance policies, that require the insured person to pay the bills in the event of damage him- or herself and the expenses are refunded later, cannot be accepted.</li> </ul>
<input type="checkbox"/>	PROOF OF FINANCIAL MEANS <ul style="list-style-type: none"> <li><u>For example:</u> bank or earnings statements of the last three months, employer's confirmation of employment, letter of employer if he/she pays for the business trip (including accommodation, travel insurance, etc.), confirmation of pension or any other insurance benefit or any other proof of income</li> <li><u>Information:</u> If no proof of financial means can be presented, a natural person with residence in Austria can submit an Electronic Declaration of Commitment (EVE), or the inviting company can submit a General Declaration of Commitment for the applicant. The filing of an Electronic Declaration of Commitment/General Declaration of Commitment is not a guarantee that a visa will be issued.</li> </ul>
<input type="checkbox"/>	PROOF OF ACCOMMODATION <ul style="list-style-type: none"> <li><u>For example:</u> rental agreement, hotel reservation, student dorm reservation</li> <li><u>Accommodation with a private person:</u> (1) letter of invitation which contains the following: (a) contact details of the inviting person, (b) contact details of the invited person, (c) address of the accommodation in Austria, (d) travel purpose (e) length of stay and (2) copy of passport and (3) copy of the inviting person's certificate of registration (Meldezettel)</li> <li><u>Information:</u> If the inviting person files an Electronic Declaration of Commitment (EVE) or the inviting company a General Declaration of Commitment (GVE), a proof of accommodation is not necessary.</li> </ul>

**Additional required documents according to travel purpose:**

<b>Visit or business trip to Austria</b>	
<input type="checkbox"/>	PROOF OF PURPOSE OF THE JOURNEY <ul style="list-style-type: none"> <li>• <u>Tourism</u>: e.g. reservation of an organized round trip</li> <li>• <u>Business trip</u>: Invitation of the company in Austria or General Declaration of Commitment (GVE)</li> <li>• <u>Congresses/Seminars</u>: Invitation/confirmation of the organizer</li> </ul>
<input type="checkbox"/>	PROOF OF FAMILY RELATIONSHIP if the applicant is invited by a family member in Austria

<b>Student program in Austria</b>	
<input type="checkbox"/>	ORIGINAL LETTER issued by your educational institution in Mexico/Central America
<input type="checkbox"/>	ORIGINAL PROOF OF REGISTRATION of a recognized Austrian university or college
<input type="checkbox"/>	PROOF OF SUFFICIENT FINANCIAL MEANS <ul style="list-style-type: none"> <li>• Until the 24<sup>th</sup> birthday the amount of 426.60 Euro/month, from the age of 24 the amount of 837.63 Euro/month must be proven for the entire length of stay in Austria.</li> <li>• E.g. see page 1, also possible: letter of grants</li> <li>• Parent's account accepted including supporting letter signed at the Embassy or notarized by a notary public and a passport copy of the supporter.</li> </ul>

<b>German course in Austria</b>	
<input type="checkbox"/>	PROOF OF PAYMENT OF THE GERMAN COURSE <ul style="list-style-type: none"> <li>• <u>Attention</u>: You can only apply for a visa of the length of a paid German course.</li> </ul>

<b>Internship or training in Austria</b>	
<b>!</b> Visas required for paid and unpaid internships (visa C for up to 90 days, visa D for up to 180 days)	
<input type="checkbox"/>	PROOF OF PURPOSE OF THE STAY <ul style="list-style-type: none"> <li>• Work contract or invitation letter by the Austrian training office</li> </ul>
<input type="checkbox"/>	REGISTRATION CONFIRMATION AT THE PUBLIC EMPLOYMENT SERVICE AUSTRIA (AMS) <ul style="list-style-type: none"> <li>• The training office must declare the internship/training at the Public Employment Service Austria (AMS) (Exception: for internships at universities or research institutes in Austria a visa is required, no registration confirmation from the AMS is necessary).</li> </ul>

<b>Marriage in Austria</b>	
<input type="checkbox"/>	CERTIFICATION OF MARRIAGEABILITY („Aufgebot“) ISSUED BY THE AUSTRIAN REGISTER OFFICE (STANDESAMT)

<b>If your spouse is Austrian national</b>	
<b>!</b> Spouses of Austrian nationals who are insured in Austria require travel insurance for the first 4 weeks. A proof of accommodation in Austria is not necessary.	
<input type="checkbox"/>	MARRIAGE CERTIFICATE <ul style="list-style-type: none"> <li>• <u>Attention</u>: Non-Austrian documents require an apostille or authentication and a certified translation to German, Spanish or English.</li> </ul>
<input type="checkbox"/>	CERTIFICATE OF REGISTRATION (Meldebestätigung) of the spouse living in Austria (if applicable)

### Please note

- ! **Application:** Applications should ideally be submitted at least 3-4 weeks prior to departure.
- ! **Make an appointment:** In order to avoid long wait during the operation hours of the Austrian Embassy in Mexico, please make an appointment online (<https://appointment.bmeia.gv.at>).
- ! **Preparation:** Please make sure that you bring along all the required documents to your appointment.
- ! **Visa applicants must appear in person at the Austrian Embassy:** application through third persons is not possible.
- ! **Format:** All documents must be submitted as originals and letter size copies.
- ! **Foreign-language documents** must be translated into German, English or Spanish.
- ! **The main destination** of the journey must be Austria.

### Expenses

- ! **Visa C (up to 90 days):** Applicants older than 12 years from Belize, Costa Rica, Guatemala, Honduras and Nicaragua need to pay **60.00 EUR** (children between 6 and 12 years: 35.00 EUR).
- ! **Visa D (up to 180 days):** Applicants older than 12 years from Belize, Costa Rica, Guatemala, Honduras and Nicaragua need to pay **100.00 EUR**.
- ! The fee has to be paid in local currency, in cash.
- ! Visa applications for children under 6 years are free of charge.
- ! Visa applications for students accepted at an Austrian university are free of charge.

### Please keep in mind that

- ! **Applicants 12 years and older** must present themselves personally at the Austrian Embassy in Mexico City to give their fingerprints.
- ! **Children under 12 years** do not have to give their fingerprints. Their visa applications can also be submitted at the Austrian Honorary Consulates in Belize, Costa Rica, El Salvador, Guatemala, Honduras and Mexico.
- ! **Applicants under 18 years** must be accompanied by a parent entitled to custody.
- ! **Attention:** If you plan to stay longer than 180 in Austria, you have to apply for a residence permit in addition to a visa.
- ! **Additional documents:** The Embassy reserves the right to ask for further documents.
- ! **Contact details:** Enclose your complete address, telephone number and email address to your application.
- ! **No right:** The submission of all documents does not guarantee the issuance of a visa.
- ! **Data protection:** Personal information about the application cannot be given over the phone. Personal information cannot be given to third parties, unless a power of attorney is presented.
- ! The information set out above is subject to any change.